

## OIG'S PATRIOT ACT REVIEW

### DOCUMENT REQUEST: DOJ-OIG REQUEST of JULY 27, 2006

**SUBJECT:** EC, email, or other OGC guidance to CDCs about providing a full explanation of the reason justifying the NSL, noting the time period for which the earlier guidance was used

**FBI TRACKING # : OIG REQ-PAR (07-27-06) - ITEM #7**

**PACKET: #1**

**{AUGUST 3, 2006}**

DATE	TYPE of DOCUMENT	SUBJECT	TOTAL PAGES	BATE STAMP #s
UNDATED	COVER	COVER TO RESONSE #7	1	001
02/17/06	[redacted] to [redacted] EMAIL	RE: NSL SURVEY RESULTS	3	002-004
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	005-008
02/17/06	[redacted] to HQ_DIV04_FBIHOME	06 07C CHANGES IN WEBSITE	1	009
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	010-013
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	014-017
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	018-021
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	022-025
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	3	026-028
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	029-032
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	033-036

DATE	TYPE of DOCUMENT	SUBJECT	TOTAL PAGES	BATE STAMP #s
00/00/05	EC to OGC	PONY OF EC OF OGC GUIDANCE (ATTACHED TO ABOVE)	4	037-040
<i>TOTAL PAGES</i>			10	

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 07-18-2007 BY 65179 DMH/KSR/AM

Response #7

Response to #7

[Redacted]

(OGC) (FBI)

From: [Redacted] (OGC) (FBI)  
Sent: Friday, February 17, 2006 4:10 PM  
To: [Redacted] (FBI)  
Subject: RE: NSL survey results

b6  
b7C  
b2  
b7E

**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

Here is an example of what the new form NSL EC will say. And by the way, [Redacted]

[Redacted]

b5  
b6  
b7C



toll record EC.wpd  
(25 KB)

(enclosure)  
[Redacted] 8/2/06

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 07-18-2007 BY 55179 DMH/KSR/JW

b6  
b7C  
b2  
b7E

-----Original Message-----

From: [Redacted] (FBI)  
Sent: Friday, February 17, 2006 4:01 PM  
To: [Redacted] (OGC) (FBI)  
Cc: [Redacted] (FBI)  
Subject: RE: NSL survey results

**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

[Redacted]

I concur with your opinion. [Redacted]

[Redacted]

b6  
b7C  
b5  
b6  
b7C  
b2

[Redacted] Thus, I'm pleased that you are revising the samples as you discussed.

[Redacted]  
CDC [Redacted]  
[Redacted]

-----Original Message-----

From: [Redacted] (OGC) (FBI)  
Sent: Friday, February 17, 2006 3:24 PM  
To: [Redacted] (FBI)  
Cc: FBI\_ALL CDCs; [Redacted] (OGC) (FBI)  
Subject: RE: NSL survey results

**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

b6  
b7C  
b2  
b7E  
b5

I read your email with interest. In my opinion [Redacted]

[Redacted]

NSL VIO-10117

[Redacted]

b5  
b6  
b7C

[Redacted]

[Redacted]

-----Original Message-----

**From:** [Redacted] (FBI)  
**Sent:** Thursday, February 16, 2006 12:53 PM  
**To:** [Redacted] (OGC) (FBI)  
**Subject:** FW: NSL survey results

b6  
b7C  
b2  
b7E

**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

[Redacted]

I don't know if you or any other OGC folks are on the CDC email list, but if not, here is a courtesy copy FYI.

[Redacted]

-----Original Message-----

**From:** [Redacted] (FBI)  
**Sent:** Thursday, February 16, 2006 9:50 AM  
**To:** FBI\_ALL CDCs  
**Subject:** NSL survey results

b6  
b7C

**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

For what it is worth, there was about a 40/60 split [Redacted] CDCs would have approved and [Redacted] would have rejected [Redacted] Almost everyone said [Redacted]

b5  
b6  
b7C

[Redacted]

Thanks for the responses.

[Redacted]

-----Original Message-----

**From:** [redacted] (FBI)  
**Sent:** Wednesday, February 15, 2006 1:46 PM  
**To:** FBI\_ALL CDCs  
**Subject:** NSL question

b6  
b7C  
b2  
b7E  
b5

I want to take a quick survey of the CDCs regarding [redacted]

[redacted]

Would you approve it?

(U) [redacted]

**SENSITIVE BUT UNCLASSIFIED**

**SENSITIVE BUT UNCLASSIFIED**

**SENSITIVE BUT UNCLASSIFIED**

**SENSITIVE BUT UNCLASSIFIED**

**SENSITIVE BUT UNCLASSIFIED**

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:**SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[Squad] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

DATE: 07-18-2007  
CLASSIFIED BY 65179 DMH/KSP/JW  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

**Drafted By:** [LAST, FIRST, MIDDLE NAME: INITIALS]

(U) **Case ID #:** ~~(S)~~ [CASE FILE NUMBER] (Pending)

(U) **Title:** ~~(S)~~ [SUBJECT]  
[AKA] [ALIAS IF APPLICABLE]  
[IT/FCI - FOREIGN POWER];  
[OO: OFFICE OF ORIGIN]

(U) **Synopsis:** ~~(S)~~ Approves the issuance of an ECPA National Security Letter (NSL) for toll billing records; provides reporting data; and,

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

if necessary, transmits the NSL for delivery to the wire communications service provider.

(U) ~~(S)~~ Derived From: G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

(U) Reference: ~~(S)~~ [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the name, address, length of service and local and long distance toll billing records for the phone number(s) listed.

(U) Details: ~~(S)~~ A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [USPER/NON-USPER], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. These subscriber and toll billing records are being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks local and long distance toll billing records for [NUMBER OF] phone number(s).

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider

~~SECRET~~



~~SECRET~~

To: [DELIVERING DIVISION]

From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the wire communications service provider that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

(U) Information received from a wire communication service provider may be disseminated to an agency of the United States only if such information is clearly relevant to the authorized responsibilities of such agency.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION]

From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using personal service]

[AT [CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the wire communications service provider, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

[redacted] (OGC) (FBI)

From: [redacted] (OGC) (FBI)  
Sent: Friday, February 17, 2006 2:17 PM  
To: HQ DIV04 FBIHOME  
Cc: [redacted] (OGC) (FBI) [redacted] (FBI)  
Subject: Change in website

b6  
b7C  
b2  
b7E









**SENSITIVE BUT UNCLASSIFIED**  
**NON-RECORD**

*(8 attachments)  
8/2/06*

[redacted] LIST OF DOCUMENTS 1-15

b6  
b7C  
b2

I need all of the EC forms changed - they would be documents 1,3,5,7,9,11,13,15 - and replaced with the following documents in this order

-  telephone subscriber EC.wpd (1. (22 KB)
-  toll record EC.wpd (18 KB)
-  email EC.wpd (18 KB)
-  transactional record EC.wpd (1... KB)
-  RFPA ec.wpd (14 KB)
-  1681u(a) EC.wpd (18 KB)
-  1681u(b) EC.wpd (18 KB)
-  1681v EC.wpd (17 KB)

[redacted] - I changed the forms so it is clear that barebones facts will not suffice.

Thanks. [redacted]

b6  
b7C

**SENSITIVE BUT UNCLASSIFIED**

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 07-16-2007 BY 65179 DMH/KSR/JW

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[SQUAD] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[SQUAD] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME]

[CDC NAME]

[SSA NAME]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

**Drafted By:** [LAST, FIRST, MIDDLE NAME: INITIALS]

DATE: 07-18-2007  
CLASSIFIED BY 65179 DMH/KSR/JW  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

(U) **Case ID #:** ~~(S)~~ [CASE FILE NUMBER] (Pending)

(U) **Title:** ~~(S)~~ [SUBJECT]  
[AKA] [ALIAS (IF APPLICABLE)]  
IT/FCI - [FOREIGN POWER];  
OO: [OFFICE OF ORIGIN]

(U) **Synopsis:** ~~(S)~~ Approves the issuance of an ECPA National Security Letter (NSL) for subscriber information; provides reporting data; and,

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

if necessary, transmits the NSL for delivery to the wire communications service provider.

(U) ~~(S)~~ Derived From: G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: [00/00/2005]

Reference: (U) [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION of OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting subscriber information.

~~(S)~~ Details: ~~(S)~~ A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [U.S. PERSON/NON-USPER], was authorized in accordance with Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This subscriber information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks subscriber information on [NUMBER OF] phone number(s).

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U) You should remind the wire communication service provider that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

(U) If a preliminary investigation is opened on the subscriber identified, it is the responsibility of the office opening the preliminary investigation to advise FBIHQ. This may be done by routing slip to the National Security Law Branch, Office of the General Counsel, Room 7947, the FBIHQ entity handling the operational legal needs of the Counterterrorism Division. This reporting is necessary in order to provide information to Congress regarding the FBI's use of this authority as mandated by Congress.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using personal service]

AT [CITY, STATE]

(U) Deliver the enclosed NSL as indicated above. Upon receipt of requested information, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[Squad] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME]

[CDC NAME]

[SSA NAME]

**Drafted By:** [LAST, FIRST, MIDDLE NAME: INITIALS]

(U)

**Case ID #:** (S) [CASE FILE NUMBER] (Pending)

(U)

**Title:** (S) [SUBJECT]  
[AKA] [ALIAS IF APPLICABLE]  
[IT/FCI - FOREIGN POWER];  
[OO: OFFICE OF ORIGIN]

(U)

**Synopsis:** (S) Approves the issuance of an ECPA National Security Letter (NSL) for toll billing records; provides reporting data; and,

DATE: 07-18-2007  
CLASSIFIED BY: 65179 DMH/ESR/JW  
REASON: 1.4 (E)  
DECLASSIFY ON: 07-18-2032

~~SECRET~~

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE



~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

if necessary, transmits the NSL for delivery to the wire communications service provider.

~~(U)~~ ~~(S)~~ Derived From: G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

~~(U)~~ Reference: ~~(S)~~ [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the name, address, length of service and local and long distance toll billing records for the phone number(s) listed.

~~(S)~~ Details: ~~(S)~~ A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [USPER/NON-USPER], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. These subscriber and toll billing records are being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

~~(U)~~ ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL'S] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks local and long distance toll billing records for [NUMBER OF] phone number(s).

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the wire communications service provider that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

(U) Information received from a wire communication service provider may be disseminated to an agency of the United States only if such information is clearly relevant to the authorized responsibilities of such agency.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION]

From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using personal service]

[AT [CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the wire communications service provider, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT}

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[SQUAD] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[SQUAD] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME]

[CDC NAME]

[SSA NAME]

**Drafted By:** [LAST, FIRST, MIDDLE NAME: INITIALS]

(U) **Case ID #:** ~~(S)~~ [CASE FILE NUMBER] (Pending)

(U) **Title:** ~~(S)~~ [SUBJECT]  
[AKA] [ALIAS (IF APPLICABLE)]  
[IT/FCI - FOREIGN POWER]  
**OO:** [OFFICE OF ORIGIN]

**Synopsis:** (U) Approves the issuance of an ECPA National Security Letter (NSL) for email subscriber information; provides reporting

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

data; and, if necessary, transmits the NSL for delivery to the electronic communications service provider.

(U) ~~(S)~~ Derived From: G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

(U) Reference: [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through a restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the name, address, and length of service for the e-mail address holder(s) listed.

~~(S)~~ Details: ~~(U)~~ A [FULL/PRELIMINARY] [INTERNATIONAL/FOREIGN COUNTERINTELLIGENCE] investigation of the subject, a [USPER/NON-USPER], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This electronic subscriber information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) This electronic communication documents the [APPROVING OFFICIAL'S] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks subscriber information on [NUMBER OF] address(es).

(U) Arrangements should be made with the electronic communication service provider to provide the records [personally to an employee of the DELIVERING division OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The electronic communication service provider should neither send the records through routine mail service

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~~SECRET~~

To: [DELIVERING DIVISION]

From: [DRAFTING DIVISION]

(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the electronic communication service provider that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

(U) ~~(S)~~ If a preliminary investigation is opened on the subscriber identified, it is the responsibility of the office opening the preliminary investigation to advise FBIHQ. This may be done by routing slip to the National Security Law Branch, Office of the General Counsel, Room 7947, the FBIHQ entity handling the operational legal needs of the Counterintelligence Division. This reporting is necessary in order to provide information to Congress regarding the FBI's use of this authority as mandated by Congress.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

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(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - fif using personal service]

AT [CITY, STATE]

(U) Deliver the enclosed NSL as indicated above. Upon receipt of the information requested, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[Squad] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000)000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

**Drafted By:** [LAST, FIRST, MIDDLE: INITIALS]

DATE: 07-18-2007  
CLASSIFIED BY 65179 DMH/KSR/JM  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

(U) ~~(S)~~ **Case ID #:** [CASE FILE NUMBER] (Pending)

(U) ~~(S)~~ **Title:** [SUBJECT]  
[AKA [ALIAS] (IF APPLICABLE)]  
[FCI/IT - FOREIGN POWER]  
[OO: OFFICE OF ORIGIN]

**Synopsis:** (U) Approves the issuance of an ECPA National Security Letter (NSL) for electronic communications transactional records; provides reporting data; and, if necessary, transmits the NSL for delivery to the electronic communications service provider.

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~~SECRET~~

(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U) ~~(S)~~ Derived From : G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: [00/00/2005]

(U) Reference: ~~(S)~~ [CASE FILE NUMBER SERIAL XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE, (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the names, addresses, lengths of service, and electronic transactional records for the [e-mail/IP] address holder(s) listed.

~~(S)~~ Details: ~~(S)~~ A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/ INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guideline because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. These electronic communications transactional records are being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandator reporting purposes, the enclosed NSL seeks electronic communication transactional records on [NUMBER OF] [e-mail/IP address(es)].

(U) Arrangements should be made with the electronic communications service provider to provide the records [personally to an employee of the DELIVERING division OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The electronic communications service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the electronic communications service provider that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

~~SECRET~~

~~SECRET~~

(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U) Information received from an electronic communications service provider may be disseminated to an agency of the United States only if such information is clearly relevant to the authorized responsibilities of such agency.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

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~~SECRET~~

(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear.

Set Lead 3: (Action)

[DELIVERING DIVISION - if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the electronic communication service provider, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[SQUAD] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[SQUAD] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME, IF APPLICABLE]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

**Drafted By:** [LAST, FIRST MIDDLE: INITIALS]

DATE: 07-18-2007  
CLASSIFIED BY: 65179 DMH/KSR/JU  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

(U) ~~(S)~~ **Case ID #:** [CASE FILE NUMBER] (Pending)

(U) ~~(S)~~ **Title:** [SUBJECT]  
[AKA] [ALIAS, IF APPLICABLE]  
[IT/FCI - FOREIGN POWER]  
[OO: OFFICE OF ORIGIN]

(U) ~~(S)~~ **Synopsis:** Approves the issuance of an RFPA National Security Letter (NSL) for financial records; provides reporting data; and, if necessary, transmits the NSL for delivery to the financial institution.

(U) ~~(S)~~ **Derived From:** G-3  
**Declassify On:** X-1

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~~SECRET~~

To: [CTD/CD] From: [DRAFTING DIVISION]  
(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

FULL/PRELIMINARY Investigation Instituted: (S) 00/00/2005

(U) Reference: ~~(S)~~ [CASE FILE NUMBER SERIAL XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting financial records of the customer listed.

Details: ~~(S)~~ A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. These financial records are being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks financial records for [NUMBER OF] individual(s).

(U) Arrangements should be made with the financial institution to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The financial institution should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the financial institution that it is prohibited from disclosing that the FBI has made this request.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the official signing the enclosed letter as authorized to make the required certification.

(U) Information received from a financial institution may be disseminated to an agency of the United States only if such information is clearly relevant to the authorized responsibilities of such agency.

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~~SECRET~~

To: [CTD/CD] From: [DRAFTING DIVISION]  
(U) Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].  
LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING DIVISION - if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the financial institution, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[Squad] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

**Drafted By:** [LAST FIRST MIDDLE NAME: INITIALS]

DATE: 07-18-2007  
CLASSIFIED BY 65179 DMH/KSR/JW  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

~~(U)~~ ~~(S)~~ **Case ID #:** [CASE FILE NUMBER] (Pending)

~~(U)~~ ~~(S)~~ **Title:** [SUBJECT]  
[A.K.A.] [ALIAS (IF APPLICABLE)]  
[IT/FCI - FOREIGN POWER]  
OO: [OFFICE OF ORIGIN]

~~(U)~~ ~~(S)~~ **Synopsis:** Approves the issuance of an FCRA Section 1681u(a) National Security Letter (NSL) for financial institution listings; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

~~(U)~~ ~~(S)~~ **Derived From:** G-3

~~SECRET~~

~~SECRET~~

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U)

Declassify On: ~~X-1~~

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

~~(U)~~ Reference: ~~(S)~~ [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the names and addresses of financial institutions at which the listed consumer maintains or has maintained an account.

~~(S)~~ Details: ~~(S)~~ A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This financial institution information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

~~(U)~~ ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks the financial institution listings for [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the credit reporting company that it is prohibited from disclosing that the FBI has made this request. In addition, the credit reporting company is prohibited from including in any consumer report any information that would indicate that the FBI has sought or obtained such information.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the

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~~SECRET~~

To: <sup>(U)</sup> [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

official signing the enclosed letter as authorized to make the required certification.

(U) Information received from a consumer reporting agency must be clearly identified when reported in any Bureau communication. Subsequent dissemination of such information is prohibited, except to other Federal agencies or military investigative entities as may be necessary for the approval or conduct of a foreign counterintelligence investigation.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000.]

~~SECRET~~

~~SECRET~~

(U)  
To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE - if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

[COUNTERTERRORISM/  
COUNTERINTELLIGENCE/CYBER]

**Attn:** [UNIT]

[REQUESTING OFFICE]

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

[OFFICE OF ORIGIN]

**Attn:** SA [CASE AGENT]  
[Squad] [X]

[DELIVERING DIVISION]  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

**Drafted By:** [LAST FIRST MIDDLE NAME: INITIALS]

(U) **Case ID #:** ~~(S)~~ [CASE FILE NUMBER] (Pending)

(U) **Title:** ~~(S)~~ [SUBJECT]  
[A.K.A.] [ALIAS (IF APPLICABLE)]  
[IT/FCI - FOREIGN POWER]  
OO: [OFFICE OF ORIGIN]

(U) **Synopsis:** ~~(S)~~ Approves the issuance of an FCRA Section 1681u(b) National Security Letter (NSL) for consumer identifying information; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

DATE: 07-18-2007  
CLASSIFIED BY 65179 DMH/KSR/JW  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED EXCEPT  
WHERE SHOWN OTHERWISE

~~SECRET~~

SECRET

To: (U) [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: (S) [CASE FILE NUMBER, 00/00/2005]

(U) (S) Derived From : G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

(U) Reference: (S) [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting consumer identifying information relating to the consumer listed.

~~(S)~~ Details: (S) A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This consumer identifying information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) (S) This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks consumer identifying information for [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the credit reporting company that it is prohibited from disclosing that the FBI has made this request. In addition, the credit reporting company is prohibited from including in any consumer report any information that would indicate that the FBI has sought or obtained such information.

(U) On 11/09/2001 [FOR ALL, EXCEPT: 10/31/2003, FOR CT/CD EAD, OR CYBER AD OR DAD SIGNATURE; 10/17/2003 FOR SENIOR COUNSEL FOR NATIONAL SECURITY AFFAIRS SIGNATURE], the Director designated the

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~~SECRET~~

(U)

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: (S) [CASE FILE NUMBER, 00/00/2005]

official signing the enclosed letter as authorized to make the required certification.

(U) Information received from a consumer reporting agency must be clearly identified when reported in any Bureau communication. Subsequent dissemination of such information is prohibited, except to other Federal agencies or military investigative entities as may be necessary for the approval or conduct of a foreign counterintelligence investigation.

(U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]

~~SECRET~~

~~SECRET~~

(U)  
To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE -if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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~~SECRET~~

~~SECRET~~

**FEDERAL BUREAU OF INVESTIGATION**

**Precedence:** ROUTINE

**Date:** 00/00/2005

**To:** General Counsel

**Attn:** Julie Thomas  
Deputy General Counsel, NSLB

**[COUNTERTERRORISM]**

**Attn:** [UNIT]

**[REQUESTING OFFICE]**

**Attn:** SSA [SQUAD SUPERVISOR]  
SA [CASE AGENT]

**[OFFICE OF ORIGIN]**

**Attn:** SA [CASE AGENT]  
[Squad] [X]

**[DELIVERING DIVISION]:**  
(if using personal service)

**Attn:** SSA [SQUAD SUPERVISOR]  
[Squad] [X]

**From:** [DRAFTING DIVISION]

[APPROVING OFFICIAL]

**Contact:** [CASE AGENT, telephone number (000) 000-0000]

**Approved By:** [ADIC NAME (IF APPLICABLE)]  
[SAC NAME]  
[ASAC NAME]  
[CDC NAME]  
[SSA NAME]

**Drafted By:** [LAST FIRST MIDDLE NAME: INITIALS]

(U) ~~(S)~~ **Case ID #:** [CASE FILE NUMBER] (Pending)

(U) ~~(S)~~ **Title:** [SUBJECT]  
[A.K.A.] [ALIAS (IF APPLICABLE)]  
[IT/FCI - FOREIGN POWER]  
**OO:** [OFFICE OF ORIGIN]

(U) ~~(S)~~ **Synopsis:** Approves the issuance of an FCRA Section 1681v National Security Letter (NSL) for a full credit report in an international terrorism investigation; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

DATE: 07-18-2007  
CLASSIFIED BY: 65179 DMH/KSR/JW  
REASON: 1.4 (C)  
DECLASSIFY ON: 07-18-2032

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(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

~~(U)~~ ~~(S)~~ Derived From : G-3  
Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

(U) Reference: ~~(S)~~ [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery system] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting a full consumer credit report and all information in its files relating to the consumer listed.

~~(S)~~ Details: ~~(S)~~ A [FULL/PRELIMINARY] international terrorism investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This full credit report is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

(U) ~~(S)~~ This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For reporting purposes, the enclosed NSL seeks the consumer credit report of [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.

(U) You should remind the credit reporting company that it is prohibited from disclosing that the FBI has made this request. In addition, the credit reporting company is prohibited from including in any consumer report any information that would indicate that the FBI has sought or obtained such information.

(U) On 08/27/2003, the Director designated the official signing the enclosed letter as authorized to make the required certification.

~~SECRET~~



~~SECRET~~

(U)  
To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

(U) Any questions regarding the above can be directed to  
the [CASE AGENT, telephone number (000) 000-0000.]

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~~SECRET~~

(U)  
To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]  
Re: ~~(S)~~ [CASE FILE NUMBER, 00/00/2005]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

COUNTERTERRORISM

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE- if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

◆◆

~~SECRET~~